

**Texas Education Agency
Standard Application System (SAS)**

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here: Place date stamp here: <div style="text-align: right; transform: rotate(90deg);"> Received Texas Education Agency 2014 May 12 PM 1:24 </div>
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	
Submittal information:	Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: <div style="text-align: center;"> Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494 </div>	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Harts Bluff Independent School District	225-907	Harts Bluff Elementary	
Vendor ID #	ESC Region #	US Congressional District #	DUNS #
75-1614487	08	4	038446712
Mailing address		City	State ZIP Code
3506 F.M. 1402		Mt. Pleasant	TX 75455-

Primary Contact

First name	M.I.	Last name	Title
Elizabeth	C.	Dickerson	Assistant Superintendent
Telephone #	Email address		FAX #
903-577-1146	dickersonc@hbsid.net		903-577-8710

Secondary Contact

First name	M.I.	Last name	Title
Mark	S.	Montgomery	Instructional Technologist
Telephone #	Email address		FAX #
903-577-1146	montgomerym@hbsid.net		903-577-8710

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Lyle	W.	DuBus	Superintendent
Telephone #	Email address		FAX #
903-577-1146	dubusi@hbsid.net		903-577-8710

Signature (blue ink preferred)

Date signed

May 9, 2014

Only the legally responsible party may sign this application.

701-14-107-126

Schedule #1—General Information (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the application is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014–December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014–February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost (%):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Harts Bluff ISD seeks to obtain a Technology Lending Grant in order to provide home Internet access to support its 1:1 iPad initiative, currently in grades 5-8. Based on data collected from a needs assessment, it was determined that 60% of our students in grades 5-8 do not have access to Internet services at home, due to either unavailability of coverage in the rural areas in which they live, or inability to afford the service, and the awarding of this grant will allow us to provide that service to those students. The district goals for technology integration mirror the Texas Long-Range Plan for Technology, 2006-2020 (LRPT) in that we desire for students to "have access to relevant technologies, tools, resources, and services for personalized learning 24 hours a day, 7 days a week."

In developing the proposed budget for this grant, district representatives talked to local Internet Service Providers (ISP) in order to establish an approximate cost per month for the Internet service devices. At the cost of \$40 per month per device, the district calculated the number of students it could serve with a grant of \$100,000. Because of the large number of students without home Internet access (60%), the full amount of the grant will fund enough for all 6th – 8th graders without access to have a device, and then approximately 12 devices that could be checked out on a short-term basis by 5th grade students when an educational need arises. Other than funding for the ISP monthly contracted service, there are no other budget items needed (no materials, personnel, etc.)

Harts Bluff ISD, a Texas public school district, has a 65% economically disadvantaged population. We have an approved Technology Plan on file with the Texas Education Agency for the 2013-2014 school year, and have scored as Developing Tech Level of Progress in Teaching and Learning in Educator Preparation and Development in our Texas Campus School Technology and Readiness (STaR) Chart report for the 2012-2013 school year. In addition, the district has adopted policies and practices that leverage the growth of technology for learning at school and at home. By initiating a 1:1 iPad program, all 5th – 8th grade students are issued devices that are utilized at home and school. The district has been bold in its efforts to move instruction towards more student-centered methodologies, such as instituting Project-Based Learning as a means of instruction district-wide. By hiring an Instructional Technologist and contracting with Engage! Learning the district has continued to move its teachers and students toward 21st Century teaching and learning through quality professional development and follow-up support for implementation.

In an effort to gauge the needs of our student population, a needs assessment is administered once a year. Together, the Technology and Curriculum Departments create the survey based on the Campus/District Improvement Plan and Campus/District Technology Plan. The campus Technology Committee reviews the goals and objectives for the Technology Plan and helps to determine whether, and when, any changes or updates to the process needs to be addressed or changed. The Assistant Superintendent oversees the entire process.

The Assistant Superintendent for Harts Bluff ISD will oversee that the entire process of device checkout is fair and meets all requirements set forth in the grant application. The district Technology Director will be in charge of maintaining the devices and/or assist in troubleshooting for parents and students. The Instructional Specialist will continue training teachers in the use of digital instructional materials and will also conduct all student and parent trainings associated with the grant (Digital Citizenship and parent instructional meetings). In addition, the Instructional Technologist will ensure that all applications are distributed to and collected from parents, and will work with the Campus Principal to approve families who qualify for the devices (do not have access to the Internet at their home). The Campus Principal will oversee the approval process for families, and will help to alleviate any issues of competing need that may arise. The District Librarian will ensure that all devices are stickered and catalogued into the library loan system so that each device can be checked out and tracked, whether for long-term (year long) or short-term (two weeks) use.

The goal for obtaining this grant is to provide Internet access to all students who have no other means of getting it at their home. For this reason, the first method of evaluation will be to determine whether or not 100% of our students have access to the Internet at home after the program launches and all devices are distributed to qualifying families. Various trainings will be offered in support of this program. For teachers: digital citizenship, covering the Tech Apps for each grade level, integration of digital instructional materials, and the integration of digital technology into the curriculum will

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

be covered. For students and parents: digital citizenship, troubleshooting the iPad and the Internet service device will be offered. Trainings will be evaluated by a survey, with the goal of 90% or better satisfaction rating. Each survey will also give participants an opportunity to suggest other topics that they feel would be beneficial. Finally, lesson plans and administrator observations verify the introduction of more school and home-based uses of digital instructional materials.

Based on the Statutory Requirements outlined in the grant in Schedule 16, Harts Bluff ISD has completely and accurately described the use of this grant award to pay for monthly home Internet accesses for students in grades 6-8 who do not currently have access at home. In addition, it is estimated that the grant will fund an additional 12 devices for short-term checkout for students in 5th grade without access at home. The addition of home Internet access for all students will allow the use of digital instructional materials both at school and at home. This grant will combine with the local money and IMA funds that have purchased iPads to create a 1:1 initiative in grades 5-8. Since all 5th – 8th students currently have access to a digital device issued from the school, this grant will assist in making sure that each student has the capability to get online from their homes for educational purposes.

TEA Requirements for funding of this grant have all been addressed accurately and completely within the application form in Schedule 17, requirements 1-11. Harts Bluff has detailed the proposed loan program, which students it will target, and why. In addition, curriculum has been addressed with regard to how the Internet service devices will assist students by giving them access to additional digital instructional materials for the purpose of increasing achievement in all four content areas. Professional development that will assist teachers in implementing digital instructional materials as well as shifting their instructional methods to a more student-centered focus was addressed. The purpose of the program, providing Internet services to the homes of students as needed, was outlined, as well as what procedures will be in place for the check-in and check-out processes, accounting for the technology lending equipment and who will be involved in making certain that the program runs smoothly for all involved. Details were also shared as to the infrastructure that the school provides to make the program effective as well as what technical support will be available for the devices. The district has also outlined how this grant will be added under the current Technology Lending Agreement that the district utilizes for its' 1:1 iPad program. This agreement, along with the Acceptable Use Policy drafted by the district, details the appropriate uses of the Internet service device (for educational purposes) as well as consequences for noncompliance. Finally, the district described how it ensures that all students are proficient in grade level mastery of the Digital Citizenship strand of the Technology Application TEKS.

Harts Bluff has long been committed to ensuring that its' students are being prepared for the 21st Century. The goals of this grant align with the goals of our district, and the district will continue to seek out ways to continue to fund this program after the term of this grant expires. We see the need, especially in our rural area, to assist families in securing Internet access that is affordable and trustworthy. We desire that none of our students be left behind because of the lack of connectivity to the Internet.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 225-907	Amendment # (for amendments only):
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32	
Grant period: October 1, 2014, to August 31, 2016	Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$100,000	\$0	\$100,000
Schedule #9	Supplies and Materials (6300)	6300	\$0	\$0	\$0
Schedule #10	Other Operating Costs (6400)	6400	\$0	\$0	\$0
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$0	\$0	\$0
Total direct costs:			\$100,000	\$0	\$100,000
Percentage% indirect costs (see note):			N/A	\$0	\$0
Grand total of budgeted costs (add all entries in each column):			\$100,000	\$0	\$100,000

Administrative Cost Calculation

Enter the total grant amount requested:	\$100,000
Percentage limit on administrative costs established for the program (15%):	$0 \times .15$
Multiply and round down to the nearest whole dollar. Enter the result.	\$100,000
This is the maximum amount allowable for administrative costs, including indirect costs:	

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Expense Item Description		Grant Amount Budgeted	
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	\$0	
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	\$0	
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:	\$0	
	<input type="checkbox"/> Salaries/benefits		<input type="checkbox"/> Other:
	<input type="checkbox"/> Networking (LAN)		<input type="checkbox"/> Other:
	<input type="checkbox"/> Computer/office equipment lease		<input type="checkbox"/> Other:
	<input type="checkbox"/> Building use		<input type="checkbox"/> Other:
	<input type="checkbox"/> Copier/duplication services		<input type="checkbox"/> Other:
	<input type="checkbox"/> Telephone		<input type="checkbox"/> Other:
	<input type="checkbox"/> Administrative		<input type="checkbox"/> Other:
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:		\$0	

Professional Services, Contracted Services, or Subgrants Less Than \$10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		<input type="checkbox"/>	\$
2		<input type="checkbox"/>	\$
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$0

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000

Specify topic/purpose/service: Monthly contracted Internet Service		<input type="checkbox"/> Yes, this is a subgrant
Describe topic/purpose/service: Monthly Internet Service Fee		
Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs # of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services	\$100,000
	Contractor's supplies and materials	\$
	Contractor's other operating costs	\$
	Contractor's capital outlay (allowable for subgrants only)	\$
Total budget:		\$100,000

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 225-907

Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)

2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$0	
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$0	
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$0	
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$0	

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Schedule #8— Professional and Contracted Services (6200)			
County-District Number or Vendor ID: 225-907		Amendment number (for amendments only):	
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)			
6	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$0	
7	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$0	
8	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$0	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$100,000	
a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		\$0	
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:		\$0	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$100,000	
d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		\$0	
(Sum of lines a, b, c, and d) Grand total		\$100,000	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID: 225-907				Amendment number (for amendments only):		
Expense Item Description						
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies		\$0
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:		
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:		
6399	Technology Hardware—Not Capitalized					
	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	1				\$	\$0
	2				\$	
	3				\$	
	4				\$	
5				\$		
6399	Technology software—Not capitalized					\$0
6399	Supplies and materials associated with advisory council or committee					\$0
Subtotal supplies and materials requiring specific approval:					\$0	
Remaining 6300—Supplies and materials that do not require specific approval:					\$0	
Grand total:					\$0	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 225-907		Amendment number (for amendments only):	
Expense Item Description			Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:		\$0
	<input type="checkbox"/> ESC-owned vehicle usage	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other:	
6411	Out-of-state travel for employees (includes registration fees)		\$0
	Specify purpose:		
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.		\$0
	Specify purpose:		
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)		\$0
	Specify purpose:		
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations		\$0
	Specify purpose:		
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees		\$0
	Specify purpose:		
6429	Actual losses that could have been covered by permissible insurance		\$0
6490	Indemnification compensation for loss or damage		\$0
6490	Advisory council/committee travel or other expenses		\$0
6499	Membership dues in civic or community organizations (not allowable for university applicants)		\$0
	Specify name and purpose of organization:		
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)		\$0
	Specify purpose:		
Subtotal other operating costs requiring specific approval:			\$0
Remaining 6400—Other operating costs that do not require specific approval:			\$0
Grand total:			\$0

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #11—Capital Outlay (6600/15XX)					
County-District Number or Vendor ID: 225-907			Amendment number (for amendments only):		
15XX is only for use by charter schools sponsored by a nonprofit organization.					
#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	\$0	
66XX/15XX—Technology hardware, capitalized					
2			\$	\$0	
3			\$	\$0	
4			\$	\$0	
5			\$	\$0	
6			\$	\$0	
7			\$	\$0	
8			\$	\$0	
9			\$	\$0	
10			\$	\$0	
11			\$	\$0	
66XX/15XX—Technology software, capitalized					
12			\$	\$0	
13			\$	\$0	
14			\$	\$0	
15			\$	\$0	
16			\$	\$0	
17			\$	\$0	
18			\$	\$0	
66XX/15XX—Equipment, furniture, or vehicles					
19			\$	\$0	
20			\$	\$0	
21			\$	\$0	
22			\$	\$0	
23			\$	\$0	
24			\$	\$0	
25			\$	\$0	
26			\$	\$0	
27			\$	\$0	
28			\$	\$0	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				\$0	
Grand total:				\$0	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:

Category	Number	Percentage	Category	Percentage
African American	1	N/A	Attendance rate	97.2%
Hispanic	184	N/A	Annual dropout rate (Gr 9-12)	0%
White	242	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	2	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	285	65%	Students taking the ACT and/or SAT	N/A
Limited English-proficient (LEP)	88	20%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	1	0.2%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public							33	27	36	27					123
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:							33	27	36	27					123

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By TEA staff person:

Schedule #13—Needs Assessment

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Harts Bluff ISD is a K-8, one campus rural district that is continually seeking opportunities to improve education for our students. The 500 students all share one building and one principal. Four years ago, as the technology team began its annual needs assessment and evaluation of the technology plan, a decision was made to begin the shift from a one to many (1:X) computer lab model to a one to one (1:1) device model for grades 5-8. To fund the shift, the local technology budget was revised to reflect the new focus. Although Instructional Materials Allotment (IMA) funds are available for purchasing tech devices, the funds alone are not adequate to meet the needs of even a district as small as Harts Bluff. After a review of literature, evaluation of the features of several devices, cost analysis, and several small focus group discussions involving teachers, parents, and community members, the district chose the iPad as the digital tool to launch its 1:1 program.

As modeled with the 1:1 program, the district uses a simple needs assessment model. The first step involves determining if any gaps exist between current achievement/goals and desired achievement/goals that are written in our District/Campus plan. Each goal is made up of objectives and indicators that are evaluated, at a minimum, annually or more often as appropriate. To evaluate the plan, district personnel gather data and the Site-Based Decision Making (SBDM) Committee reviews the data to determine if goals are being met. If needed, the SBDM makes recommendations for appropriate adjustments. Adjustments can include revising goals, shifts in funds, or a complete revision of the goals or strategies. All decisions are based on current research, student needs, available funds, assessment data, and any other relevant information.

To gather data, several methods are employed including surveys and focus group discussions, which include invested members of the community (parents, community members, students, teachers, business members, and staff). The district also reviews data such as grades, local and state assessments, attendance, library checkout, breakfast and lunch participation and discipline. Many of these are the same data points reported for state and federal programs.

During the assessment process, needs are prioritized based on what benefits our students. The basic needs include components of health, safety, and positive personal relationships. Student achievement would be the next area of focus. This includes assisting students to be successful and grow academically based on his/her individual needs. Each of these involves all components of a school. Harts Bluff continually strives to maintain a focus on the needs of our students.

Our most recent needs assessment involved a survey in which we were seeking to determine the number of students in grades 5-8 with Internet access at home. Of the 213 surveys completed, the data revealed 60% of the students do not have home Internet access. Of the remaining 40%, over half have a limited data plan. Based on this data, our 5th-8th grade students have access to high powered devices issued by the school, yet over half do not have access to the Internet in their home. Harts Bluff is striving to discover ways to provide our students with access to reliable Internet service.

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By TEA staff person:

Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	60% of our 5 th -8 th grade student homes do not have access to Internet services, either due to financial burdens or because they live in a rural area without affordable Internet coverage from cable or satellite providers. First priority will be given to 8 th grade students without Internet service.	Grant would allow HBISD to supply 8 th grade student homes with no access (whether financial or coverage issues) with unlimited Internet access at the cost of approximately \$40 per month to be paid by the grant. Students who show need will be able to checkout Internet service devices on an annual basis through our Technology Loan Program.
2.	60% of our 5 th -8 th grade student homes do not have access to Internet services, either due to financial burdens or because they live in a rural area without affordable Internet coverage from cable or satellite providers. Second priority will be given to 7 th grade students without Internet service.	Grant would allow HBISD to supply 7 th grade student homes with no access (whether financial or coverage issues) with unlimited Internet access at the cost of approximately \$40 per month to be paid by the grant. Students who show need will be able to checkout Internet service devices on an annual basis through our Technology Loan Program.
3.	60% of our 5 th -8 th grade student homes do not have access to Internet services, either due to financial burdens or because they live in a rural area without affordable Internet coverage from cable or satellite providers. Third priority will be given to 6 th grade students without Internet service.	Grant would allow HBISD to supply 6 th grade student homes with no access (whether financial or coverage issues) with unlimited Internet access at the cost of approximately \$40 per month to be paid by the grant. Students who show need will be able to checkout Internet service devices on an annual basis through our Technology Loan Program.
4.	60% of our 5 th -8 th grade student homes do not have access to Internet services, either due to financial burdens or because they live in a rural area without affordable Internet coverage from cable or satellite providers. Fourth priority will be given to 5 th grade students without Internet service.	Grant would allow HBISD to supply 5 th grade student homes with no access (whether financial or coverage issues) with unlimited Internet access at the cost of approximately \$40 per month to be paid by the grant. Students who show need will be able to checkout Internet service devices on a short-term basis (two weeks) when Internet is required for educational purposes.
5.		

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Schedule #14—Management Plan

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Assistant Superintendent	Oversee district integration of technology
2.	Technology Director	Providing and maintaining infrastructure for implementation
3.	Instructional Technologist	Collect applications and distribute personal cellular Internet routers to approved families
4.	Campus Principal	Grant approval for requests of personal cellular Internet routers
5.	District Librarian	Check-in and check-out personal cellular Internet routers

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Obtain Technology Lending Grant to provide Internet access to students.	1. Identify need	04/02/2014	05/08/2014
		2. Write grant	04/07/2014	05/08/2014
		3. Receive notification of award	07/18/2014	07/18/2014
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Select an ISP for services	1. Interview ISP to determine available benefits	07/21/2014	08/01/2014
		2. Select an ISP	08/01/2014	08/01/2014
		3. Negotiate contract with the ISP	08/04/2014	08/08/2014
		4. Approve and sign the ISP contract	08/21/2014	08/21/2014
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Provide training for successful implementation by teachers	1. Basic training on Internet device troubleshooting	08/11/2014	08/22/2014
		2. Digital Citizenship during Summer Tech. training	08/11/2014	08/22/2014
		3. Project-Based Learning model adopted by HBISD	06/15/2014	06/01/2015
		4. Quarterly teacher trainings for curriculum	08/25/2014	06/09/2015
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Provide training for successful implementation by students	1. Basic training on Internet device troubleshooting	08/11/2014	08/22/2014
		2. Digital Citizenship during Summer Tech. training	08/11/2014	08/22/2014
		3. Digital Citizenship reminders to students via announcements, newsletters, webpage, etc...	08/25/2014	06/09/2015
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	Identify homes and distribute devices	1. Determine homes without Internet access	08/11/2014	08/22/2014
		2. Notify parents with need of Tech. Loan Program	09/08/2014	09/26/2014
		3. Parent meeting to receive devices	10/13/2014	10/24/2014
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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By TEA staff person:

Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

HBISD has a Campus Improvement Plan, evaluated and revised annually, that details the goals and objectives for the campus and district. The Site-Based Decision-Making (SBDM) Committee writes and evaluates these goals and objectives. The committee meets once a month to discuss and review the plan components. In addition, quarterly meetings are held with teachers to elicit their input and ensure that goals and objectives are being met. If at any time goals are not being met, changes are made and approved through the administration and SBDM committee as needed.

The campus principal sends out weekly emails to parents, staff, and community members to keep them informed of upcoming events and goals for the campus. In addition, quarterly teacher training meetings are used to communicate any changes or updates to the campus plan and direction. Use of the local newspaper, HBISD Twitter account, HBISD Facebook account, HBISD webpage, and electronic sign in front of the school are all used to communicate important information and changes to parents and community members.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district's current Technology Lending Program demonstrates HBISD's educational and financial commitment to provide technology tools for our students. Using local and IMA monies, combined with the Texas Education Agency 2014-2016 Technology Lending Program Grant, the district will be able to ensure that every 5th-8th grade student has access to an iPad and reliable Internet access at both school and home. By combining these programs, Harts Bluff ISD will reach its goal of students being able to access digital instructional materials and extend their learning opportunities apart from classroom instruction.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Meet Timelines set forth by Milestones and Timelines of the Grant Management Plan	1.	Provide Training to all parties
		2.	Identify homes without Internet access
		3.	Deliver devices to qualified homes
2.	Decrease discipline actions regarding online behavior/violations of AUP	1.	Lower percentage of violations of Acceptable Use Policy
		2.	
		3.	
3.	Monitor and track device checkout	1.	All students in target grades without Internet access have checked out devices for long-term (year long) use
		2.	All 5 th grade students with no Internet access have the opportunity to checkout devices for short-term checkout
		3.	
4.	Ongoing trainings with formal and informal feedback	1.	All trainings receive at least 90% satisfaction rating
		2.	Surveys indicate increase in Internet access at home by targeted students
		3.	Quarterly scheduled teacher meetings to discuss and monitor progress
5.	Increase of digital content utilized in core content classes/Tech Apps TEKS	1.	Review PBL units turned in to Principal for technology integration
		2.	Increase in number of students using digital instructional materials
		3.	Increase from pre- to post test of Tech Apps TEKS for each grade level

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Data collection will include timelines being met for grant award, negotiating contract with ISP, training, identification of students in need, device delivery and quarterly teacher trainings and follow-up. Other data collection will include the number of students and teachers served based on device checkout and surveys to ensure proper use of the devices in the homes.

Teacher meetings and lesson plans/PBL units will be used to document the number of assignments that requiring use of the Internet outside of the school day. Student surveys will help to gather data on whether the Internet is being used at home and for what purpose (research, homework assistance, entertainment, etc...).

Each of the trainings will end with an evaluation of the session to help further determine needs of parents, students, or teachers. The evaluation will include questions about the content, presentation, and understanding of material presented. In addition, the evaluation will provide an opportunity for attendees to request future trainings that may better meet their current needs.

Ongoing formal and informal feedback will be used to identify the needs of students, parents, and teachers. The feedback will also be used to determine if the devices are being used successfully with the digital instructional materials. In addition to the evaluations provided after each of the trainings, feedback will be collected through discussions with teachers during quarterly training sessions, parent informational meetings, parent/teacher conferences, and student surveys.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Harts Bluff ISD will use the grant funds to enhance its Technology Lending Program, which includes iPad devices for all 5th-8th grade students. The addition to this program will provide Internet access, at no cost, to our students who do not currently have access at their homes. Based on information from the ISP provided by the Texas Department Information Resources (DIR), the devices will be free for families to use as long as the monthly service fee is paid by the grant. The grant funds will pay the monthly Internet fee for each family issued a device.

By providing Internet access to students without it, the field will be leveled for all Harts Bluff ISD 5th – 8th grade students. An Oxford University publication* identifies students without Internet access as at a "disadvantage" from their peers, therefore it is important to Harts Bluff to make certain that all of our students are given the same opportunities to succeed, despite their inability to pay for Internet access.

With Internet access for all, students will be able to watch and re-watch lessons posted online by their teachers, connect to additional online educational resources, access I-station for additional assistance with content acquisition, and work collaboratively with other students, both locally and globally, on classroom projects.

*article located at www.ox.ac.uk/media/news_stories/2012/121222.html

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district has utilized local monies to implement a 1:1 iPad program for its 5th – 8th grade students. These devices are checked out on an annual basis and are tools that are integrated into all core content areas. In addition, students take the devices home in order to extend learning beyond the school day.

The district is also currently investigating the use of their Instructional Materials Allotment (IMA) to purchase laptops for our 8th grade students for the 2014-2015 school year in order to continue learning about and utilizing cutting-edge technologies.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The vision of Harts Bluff ISD is to produce students who are "engaged, energized, and prepared" (district vision and goal statement). Supported by the coordinated efforts of staff, parents, and the community, our students are engaged in learning, energized by the global opportunities an education will provide them, and prepared to achieve their goals and highest ambitions.

Goal 4, Objective 2 of the District Improvement Plan states that HBISD will deliver rigorous and relevant curriculum using technology and other instructional strategies to engage all learners in meaningful learning experiences. This includes strategy 1 (utilizing Project Based Learning experiences in all grades and content areas), strategy 3 (providing 1:1 initiatives), and strategy 5 (providing opportunities for all students and teachers to engage in flipped learning).

The goal of Harts Bluff ISD is to engage, energize, and prepare its students for high school and life beyond Harts Bluff, including both college and careers. Technology is a crucial component of this vision and the district has invested time, money and resources in order to begin to meet the 1:1 goal for all students. The first three phases of the program have resulted in a 1:1 initiative for grades 5-8, as well as the addition of an Instructional Technologist who helps teachers facilitate technology into the curriculum through classroom assistance, demonstrations and just-in-time training. The continued vision of HBISD is bringing Engage! Learning training to its teachers in order to continue the implementation of Project-Based Learning (PBL) district-wide. Technology is a crucial component to allowing students to thrive in a PBL environment in which they are able to direct their learning with the guidance of the teacher. Without the ability to connect to the Internet at home, many of our students will continue to be at a disadvantage. Providing access to connect with real-time information will assist our students in learning anytime and anywhere.

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By TEA staff person:

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Harts Bluff ISD consists of one K-8 campus. The focus for our grant is for 5th – 8th grade students to obtain Internet access at home. To determine need, students and parents will be surveyed at the beginning of the school year to determine the level of access to the Internet at their home.

First priority will be to the 8th grade students that do not have access at home to the Internet. Once all 8th grade students have access, we will continue delivering devices to homes without access in the 7th grade, followed by the 6th grade. Additional devices will be kept in the library for a short-term checkout for 5th grade students who need access at home for educational purposes.

It is estimated that with \$100,000 we will be able to fund devices for approximately 108 students for the 23 months of the grant period. According to our initial needs assessment, 60% of our students do not have home Internet access. Our best estimate shows that next year, there will be 96 students in grades 6-8 without home access. This will leave 12 devices in the library for short-term checkout.

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By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

By implementing our current 1:1 initiative in 5th-8th grades, the district has already committed to digital learning for our students. One of the challenges the district continues to face is the digital learning platform cannot be extended to home without adequate access to reliable Internet. The district continues to move forward with 21st Century teaching and learning in all content areas at school. With the focus shifting to creating a school-wide Project-Based Learning environment for our students, the addition of Internet access at home for all students will allow teachers to direct student learning at home as well as in the classroom.

Because the grant will fund devices for home use, students will have access to Internet services that can assist them in completing homework or researching information for PBL projects. The ability of students to research and work from home allows teachers the opportunity to provide practice, direct students in areas of interest, and create materials that can assist students in mastering content. All of these can be done within the home, leaving more time in class for teachers to guide students to a more in-depth discovery of content.

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By TEA staff person:

Schedule #17— Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district utilizes I-station, a state approved Digital Instructional Material, as one way to provide individualized instruction for students. Instruction using I-station (www.istation.com) has been restricted to use with PC's in the past, and therefore been a tool predominantly utilized at school. Because I-station will be available on mobile devices beginning with the 2014 school year, our students will be able to access this tool for individualized instruction on their iPads. By providing Internet service at home, all students in 5th-8th grade will benefit from the individualized content support that I-station can provide. With this level of access, this mobile I-station instruction can also be a tool for parents to assist their students outside of the school day.

Because HBISD has focused on technology and digital learning, all four foundational curriculum subject areas have participated in using digital devices for teaching and learning from 5th grade through the 8th grade. In addition to using digital worksheets, teachers have developed creative lessons requiring Internet research, and assigned projects to students that allow the creation of authentic assessments for learning.

Technology is integrated across the curriculum and grades, through research and product creation. For the seventh grade Wax Museum, students researched historical figures. On presentation day, students pose themselves with props, and tell "their" story. The original movie students created allowed the researched topic to be told more in-depth and accessed later. Fifth grade used English Language Arts and Mathematics skills to implement a Bullying Bazaar in which they built a business to spread anti-bullying information school-wide. Eighth grade social studies students created Civil War Newscasts to explore the people and places involved and affected by epic battles of the Civil War. 5th-8th grade students participating in the Science Fair designed and produced multimedia presentations that combined their pictures and movies with their experimental data to explain their scientific process and learning.

In addition to working on major projects, our students have access to the school and local public library through the Digital Library Loan Program. Students can check out digital books from either library and read them on their iPad. This access provides all students with books they can checkout twenty-four hours a day, seven days a week, even during the summer months.

Our students also have the ability, with iPads, to connect to people and places that can supplement their classroom experiences. By using Skype, our students have listened to guest speakers that were miles away. Connecting students to students, teachers, and professionals in other locations have assisted our students in gaining information that has helped in understanding various topics in all four content areas.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014–December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All HBISD teachers have received training from the District Instructional Technologist over the last two years related to project-based learning and teaching and learning with digital devices and tools. Teachers also attend a full-day meeting once a quarter in order to collaborate and design curriculum around district goals and statewide objectives. In addition, the district has contracted with Engage! Learning to provide extensive district-wide professional development on Project Based Learning and technology. This training will begin in June 2014 and will continue at least through summer 2015. The district Instructional Technologist will also design and deliver training to all new teachers on using the I-station platform to assist students with content deficiencies, prior October 2014 when the grant begins.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Harts Bluff ISD does not anticipate the need for any additional school infrastructure. It already has a 100 MB connection to the Internet and wireless throughout the district. In addition, the district has already provided wireless capable devices for each student in grades 5-8 (iPads).

For the purpose of this grant the Internet service and devices required to access the Internet at home, are provided by an Internet Service Provider (ISP) with which the district contracts. The ISP will provide filtered Internet access. The district will also filter content allowing all state and federal guidelines (COPPA/CIPA) to be met. The district filtering will be accomplished using infrastructure already in place.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 225-907

Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

HBISD will contract with an Internet Service Provider to provide Internet access for the Technology Lending Program. Through the program, students with no access to Internet at home can check out a device for home use. The grant will fund the monthly charge to provide the access for each device.

Top priority will be given to all 8th grade students for access, the next priority will be for 7th grade, followed by 6th grade without access at home to the Internet. Additional devices will be available in the library for a short-term checkout for 5th grade students who need access at home for educational purposes.

Based on our estimates, \$100,000 will fund devices for approximately 108 students for the 23 months of the grant period. According to our needs assessment, 60% of our students do not have home Internet access. Our best estimate shows that next year there will be 96 students in grades 6-8 without home access. This will leave 12 devices in the library for short-term checkout.

The district will make arrangements with the ISP to pay yearly for service on the 108 devices. This will ensure that the district will use at least 50% of its' funds in the first four months of the grant period.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Technical support for the Internet devices will be handled through the district's Technology Department. Issues related to the devices that cannot be resolved by the district Technology Department, will be referred to Internet Service Providers. If issues arise with the devices, families will contact the district Technology Director, who will contact the Internet Service Provider if needed.

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County-district number or vendor ID: 225-907

Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Checkout will occur in the same way as the district's current technology lending program, which mirrors the borrowing of a library book. The current model allows the Library Media Specialist, working with the Instructional Technologist, to number and catalogue each device. The devices for the targeted grades will be checked out through the library inventory management system on an annual basis. Periodic maintenance checks will occur in December and March, in order to verify that each device is still working properly. If issues occur at any time, including during the periodic checks, the district Technology Department, working with the Internet Service Provider, will remedy the concerns. The school will retain a minimum of 10 devices for short-term (two weeks) checkouts for students and/or teachers. At the end of the loan term, devices will be checked in through the library inventory management system.

If a situation involving competing need occurs, the principal and district Technology Director will work to solve the situation by giving first priority to 8th grade students that do not have access at home to the Internet. Once all 8th grade students have access, the next priority will be for 7th grade, followed by 6th grade without access at home to the Internet. It is anticipated that any issues related to competing need may occur with the 12 additional devices in the library for short-term checkout. In the event of competing need, first priority will be given to students with lower socio-economic status. However, in order to accommodate any student with need, the principal and district Technology Director, along with the teacher, will make every effort to make assignment due dates flexible so that all students without home access to the Internet can have an equal chance at borrowing the device.

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Schedule #17—Responses to TEA Program Requirements (cont.)

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Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

For the purpose of this grant, the district is not purchasing equipment; rather they are seeking to purchase service. As part of the negotiation process for a contract, the district will ensure that devices will be replaced by the Internet Service Provider free of charge should there be any defect or non-working equipment. For these reasons, insurance on the devices are not a necessary expenditure.

All loaned devices will be numbered and catalogued through the library inventory management system. Each device will be checked out to the student and tracked through this system.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

For use in the 1:1 iPad initiative, the district already has a Technology Lending Agreement developed by the district's Technology committee, made up of teachers, parents, administrators, and community members. The agreement is part of the district's Acceptable Use Policy (AUP) and states that the use of district-issued technology is for the sole purpose of the student to which it was issued and for educational purposes only. In addition the AUP clearly defines the mechanisms/procedures for ensuring compliance with the policy as well as the consequences for noncompliance. The use of the Internet devices provided through this grant will fall under the same agreement. Additional wording will be added to the current Technology Lending Agreement to include the Internet device provided by the Internet Service Provider. In order to communicate with all district parents, the Technology Lending Agreement and Acceptable Use Policy are offered in both English and Spanish and are available in hard copy in the school office and on the school website for downloading.

Because of the 1:1 initiative, every student in grades 5-8 is taught the Digital Citizenship TEKS through a summer technology training session. Students are not allowed to have a device until they have successfully completed this training. Students who do not attend the summer session must attend make-up sessions after the start of school before they can receive a device. Teachers continue to reinforce the digital citizenship TEKS throughout the school year.

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